|  |  |
| --- | --- |
| **Organisation Name and Address:** | **Contact Officer(s) name(s):** |
|  |  |

|  |  |
| --- | --- |
| **Proposal Title:** | **Ward(s) / Neighbourhood:** |
|  |  |

**Initiatives need to deliver against one of the Commonwealth Games (CWG) themes below (please tick those that apply):**

|  |  |
| --- | --- |
| **CWG Themes** |  |
| Getting Active (Sports & Recreational Activities) |[ ]
| Ready, Steady, Fun (Celebrating Communities & getting Games ready) |[ ]
| Celebrating Culture (Cultural Events & Activities) |[ ]

|  |
| --- |
| **Describe your proposal idea? How does it celebrate the CWG coming to Birmingham?** |
|  |

|  |
| --- |
| **Timeframe:**(please tick a box) |
| One-off activity, event or programme  |[ ]
| Implement and complete within 6 months |[ ]
| Implement and complete within 12 months |[ ]

|  |
| --- |
| **Intended project outcomes (How does your initiative align with your Ward priorities and the funding criteria?)** |
|  |

|  |
| --- |
| **How will your proposal be implemented?** |
|  |

|  |
| --- |
| **What will success look like?** |
|  |

|  |
| --- |
| **Why is this one of the best ways to bring people together in your community? How does your project engage your local community and encourage it to celebrate its linkages with the Commonwealth?** |
|  |

|  |
| --- |
| **How will you measure the project’s impact?** |
|  |

|  |
| --- |
| **Do you have plans for the continuation and legacy of your project?** (Provide details below) |
|  |

|  |
| --- |
| **Resource requirements** Please provide a breakdown of how the grant will be spent |
| Total grant required £ |

|  |
| --- |
| **Small Capital Projects** (complete if appropriate)Provide details of the plan for the ongoing maintenance of this project: |
| Confirm 3 written quotations have been secured from contractors listed on the finditinbirmingham.com database. In the absence of 3 written quotations, record the reasons below: |

|  |
| --- |
| **Please provide a breakdown of any external funding secured** |
| Source(s): How much: Elements of the project this will cover:  |
| **Once you have completed the form, save it and send to the Neighbourhood Development and Support Unit:** NDSU@birmingham.gov.ukGeneral InformationConditions of Grant Aid must be completed for all projects with all relevant sections completed and all relevant information returned. You may be required to complete additional forms or provide additional information.**Important notice**We process your data in line with the General Data Protection Regulation Guidelines (GDPR, 25 May 2018). We delete personal information when we no longer need it. If you think there is a problem with the way your data is handled, you have the right to complain to the Information Commissioner’s Office (ICO). For more information visit www.ico.org.uk I, the main contact person for the group or collective, understand that if I make misleading statements at any stage during the application process, or knowingly withhold information it could make this application invalid and I could be liable to repay any costs covered by the fund. I understand that I am likely to be contacted for feedback or to see how things are going and I am OK with that.[ ]  By ticking this box, I have read and understood the above statement**By completing this application form you are giving permission for this information to be shared with your local ward councillor if requested.** |

|  |
| --- |
| The following section is for internal use only |
| Date received / by: |
| Date assessed / by: |
| Recommended for approval: Yes ☐ or No ☐ |
| Reason if no: |
| Steering group meeting ratification date: |